



**Ministry of Education**

**DIDACTIC DIRECTION of ZOLA PREDOSA**

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**Information on data processing  
pursuant to art. 13 EU Regulation 679/2016**

The educational institution, as Data Controller, wishes, with this information, to provide you with information about the processing of your personal data associated with those of the paying pupil.

This association is aimed at allowing you to pay, through the "Pago in Rete" service, telematic notices - still active - issued by this educational institution for the various services provided (school fees, educational trips, etc.).

**Owner of the data processing**

The data controller is the educational institution, didactic direction of Zola Predosa, which can be contacted to exercise the rights of interested parties. Telephone: 051754267, Email: BOEE17200G@istruzione.it

**Responsible for the treatment**

The Ministry of Education, as manager, makes available the platform for the management of the "Pago In Rete" payments service and, therefore, in this phase of the process covers the role of data processor.

**Responsible for data protection**

The person in charge for the protection of personal data is Doctor Massimo Zampetti, for the company Privacycert Lombardia S.r.l.

**Purpose of the processing and legal basis**

The personal data you provide, after obtaining consent to the processing, are processed only for purposes strictly connected and necessary in order to allow the use of the "Pago in Rete" Service by the school.

Specifically, the personal data you provide will be associated with those of the pupil / payer, in order to generate the electronic notices headed within the "Pago In Rete" service and, therefore, allow you to make the required payments.

Pursuant to art. 13 par. 3 of EU Regulation 679/2016, if the data controller intends to further process personal data for a purpose other than that for which they were collected, before such further processing provides the data subject with information.

### **Obligation to provide data**

The provision of data (by filling in the appropriate form attached to this information - Annex 1) is mandatory for the achievement of the aforementioned purposes. Failure to provide them, partially or incorrectly may result in the impossibility of providing you with the service.

### **Transfer of personal data to third countries or international organizations**

There are no transfers of personal data to third countries or international organizations.

### **Retention period of personal data**

In order to ensure correct and transparent processing, the data are kept for a period of time not exceeding that necessary for the purposes for which they were collected or subsequently processed, in accordance with the provisions of the law.

Specifically, the association between the payer and the payer is maintained for the entire period of attendance of the pupil at the Institute.

### **Types of data processed**

The data processed are the personal data of the payer (pupil) and the payer (parent or whoever exercises parental responsibility) and, specifically, the respective tax codes.

### **Rights of interested parties**

Regulation (EU) 2016/679 assigns the following rights to the interested parties:

- a) right of access (Article 15 of Regulation (EU) 2016/679), or to obtain in particular confirmation of the existence of personal data:
- indication of the origin and categories of personal data, the purpose and method of their processing,
  - the logic applied in case of treatment carried out with the aid of electronic tools,
  - the identification details of the Data Controller of the personal data, of the Person in charge of the processing of personal data and of the subjects or categories of subjects to whom the data have been or may be communicated,
  - the retention period;
- b) right of rectification (Article 16 of Regulation (EU) 2016/679);  
c) right to cancellation (Article 17 of Regulation (EU) 2016/679);  
d) right to limitation of processing (Article 18 of Regulation (EU) 2016/679);  
e) right to data portability (Article 20 of Regulation (EU) 2016/679);  
f) right to object (Article 21 of Regulation (EU) 2016/679);  
g) right to withdraw consent (Article 7 of Regulation (EU) 2016/679).

In relation to the processing of data concerning you, you can contact the Data Controller to exercise your rights.

If the interested parties believe that the processing of their personal data is carried out in violation of the provisions of EU Regulation 679/2016, they have the right to lodge a complaint with the Guarantor, as provided for by art. 77 of EU Regulation 679/2016 itself, or to take the appropriate judicial offices pursuant to art. 79 of EU Regulation 679/2016.

### **Automated decision making**

There is no automated decision-making process pursuant to art. 14 paragraph 2 letter g) of Regulation (EU) 679/2016.

- I have read the information and consent to the processing of my personal data for the above purposes

**Attachment 1**

I, the undersigned \_\_\_\_\_, as a

- Parent
- Delegate
- Legal guardian
- Responsible parental

I communicate my fiscal code to the school: \_\_\_\_\_

to be associated with the pupil \_\_\_\_\_

enrolled in the class \_\_\_\_\_, section \_\_\_\_\_, of the school complex \_\_\_\_\_

- **I authorize the class president, and if the secretariat required it, to view and pay the electronic notices made out to the student.**

Signature

\_\_\_\_\_

Date, \_\_\_\_\_